



POSITION TITLE:	Environmental Coordinator
REPORTS TO:	Environmental Supervisor
REQUISITION #:	304

POSITION SUMMARY

As an Environmental Coordinator with Fieldwood Energy, the successful candidate will be responsible for supporting the Company's Regulatory Compliance Team, specializing in environmental. The incumbent will have the opportunity to manage programs, policies, procedures, and processes in support of compliance and mitigation strategies.

This position is located in our Houston, Texas office and works a 9/80 work schedule.

PRIMARY RESPONSIBILITIES

- Embody Fieldwood's values of Excellence, Respect, and Integrity
- Ensure a strong focus with state and federal compliance programs
- Regulatory liaison to authorities such as LDEQ, EPA, LDNR, BOEM, BSEE, and USCG.
- Establish and promote proper waste management expectations with employees and contractors in accordance with the Company's policies and applicable federal and state regulations
- Coordinate HSE waste compliance including, but not limited to, the following: waste sampling and characterization, waste storage and inspections, waste labeling, waste manifesting, waste transportation, waste shipments, waste reporting, waste minimization, and waste training
- Manage permitting, discharge requirements, discharge monitoring reporting, compliance issues/assurance, and general support for NPDES GMG/GEG permits, LDEQ LPDES permits, and TXRRC
- Manage air emissions permitting (State and Federal), emissions inventory & greenhouse gas reporting, Title V compliance reporting, emission testing and monitoring, Gulf-wide Offshore Activity Data System (GOADS) reporting and Air Quality Reviews (AQR)
- Help provide training on regulatory and environmental requirements (e.g. refresher training to field personnel)
- Provide technical review and analysis of environmental data and emissions trends
- Verify accuracy of all information for submittal to regulatory agencies. Monitor regulatory compliance with environmental regulations and keep management informed.
- Submit and maintain compliance with regulatory required plans and environmental filings – including eGGRT, CDX, NPDES, SPCC, and FRP
- Support incident investigations regarding environmental matters
- Generate environmental procedures, work instructions, and checklists as required
- Effectively communicate water and environmental issues to GOMBU personnel, convey technical knowledge to business applications, and develop and deliver training on a range of water and environmental technology issues
- Maintain and build a sphere of influence in technical, industry and regulatory communities and may participate in industry committees

MINIMUM REQUIREMENTS

- MBA or Bachelor's Degree in engineering, science or health science related discipline, (environmental studies preferred)
- 5+ years in the Oil and Gas industry, and especially E&P, experience strongly preferred
- Strong communication skills within all levels of the organization, which include verbal, written and nonverbal communication
- Ability to work independently and with a team in a fast-paced and high volume environment with emphasis on accuracy and timeliness
- Ability to think strategically about environmental issues and develop action plans
- Experience in water treatment technologies
- Knowledge of Federal and State air regulations and compliance reporting experience required
- Strong understanding of plug and abandonment, production, accounting, drilling, and completions terminology
- Advanced computer skills in Microsoft office tools including Outlook, Excel, Word, and PowerPoint required. Experience using Power BI preferred

**AN EQUAL OPPORTUNITY EMPLOYER
FEMALES, MINORITIES, VETERANS, DISABLED AND OTHER PROTECTED GROUPS**